



Study in Taiwan – Application Instruction

Before submitting your application:

- Make sure you are qualified to apply as an international student (see next section)
- Note that this application is for FULL-TIME STUDY ONLY.
- Check whether the department/institute for which you intend to apply accepts international students.
- Check the application deadlines and submit your application in time.
- **No application documents will be returned, whether the applicants are admitted or not.**

Are you qualified to apply as an international student?

Persons who fit one of the following categories are not qualified to apply as an international student:

- i. The applicant has applied/studied in Taiwan, Republic of China (ROC) as an Overseas Chinese student or has Overseas Chinese status.
- ii. The applicant has obtained a high school degree in the ROC as an international student.
- iii. The applicant has been expelled by a college or university in the ROC.
- iv. The applicant holds the nationality/citizenship of Hong Kong, Macau or the People's Republic of China.
- v. The applicant held a ROC nationality (see Article 2 of the Nationality Act of the ROC) and has not renounced it for more than 8 years at the time of the starting date of classes for the semester in which the applicant intends to enroll.

According to Article 2 of the Nationality Act, a person shall have the nationality of the Republic of China under any of the conditions provided by the following subparagraphs:

1. His/Her father or mother was a national of the Republic of China when he/she was born.
**The situation of the mother does not apply to applicants who were born on or before February 9, 1980.
2. He/She was born after the death of his/her father or mother, and his/her father or mother was a national of the Republic of China at the time of death.
3. He/She was born in the territory of the Republic of China, and his/her parents cannot be ascertained or both were stateless persons.
4. He/She has undergone the nationalization process.

The preceding subparagraph 1 and subparagraph 2 shall also apply to persons who were minors at the time of the revision and promulgation of this Act. **Violation of the above mentioned rules would result in immediate cancellation of the applicant's admission or the deprivation of the applicant's recognized status as NCTU registered student, or revocation of applicant's NCTU diploma. No academic certificate will be given.**

If any discrepancy exists between the English and the original Chinese versions of the Nationality Act, the Chinese version should prevail. For original Chinese, visit <http://law.moj.gov.tw/Scripts/Query1B.asp?no=1D00300012> ; other pertinent information on international students study in Taiwan is available here:

<http://law.moj.gov.tw/Scripts/Query4A.asp?FullDoc=all&Fcode=H0110001>

General Requirements for Graduate Program Applicants

- (1) A copy of the bachelor's degree diploma is required for application to the master's program; a copy of the master's degree diploma is required for application to the Ph.D. program.
- (2) Applicants are expected to have a high level of English proficiency. The minimum requirement (or equivalent) is as follows (some departments/institutes may specify higher scores):
TOEFL PBT 500 / CBT 173 / iBT 73 or IELTS 5.5.
- (3) For applying to the College of Management, a valid GMAT or GRE score is required. Applicants from countries where the GMAT or GRE test is not offered may submit a valid TOEFL score instead.
GMAT Code: B94-D9-72
GRE Code: 8715
- (4) For the Global MBA (GMBA) program, a minimum of two years of work experience is required.

****IMPORTANT****

TOEFL Test results may be required when applying for a VISA for the ROC. Please verify with the Taiwan Overseas Representative Office or Taiwan Embassy in or near your country: www.taiwanembassy.org

Instructions on filling out the Application Form

For faster and more accurate processing of your application, download the application form and type the information; otherwise, print the form CAREFULLY and CLEARLY as illegible handwriting may lead to misunderstanding of key information.

The following numbers correspond to the items of the same numbers on the Application Form.

1.	Legal Name: Provide your name as it is spelled on official documents (such as your passport) for Given Name (First Name), Surname (Family Name), and other names (if any). Please also give the exact order of your full name as appeared on formal documents for our official use.
9.	Telephone number: + Country code – Area code – Number
11.	Email: Check your mailbox regularly as important information may be sent via email.
23.	Emergency contact: This person should be your family member or relative who can make important decisions on your behalf in emergencies and is able to communicate in English or Chinese.
25.	A. Choose one from the three universities. B.1. Refer to the list of Academic Departments of the selected university and choose one college/school. B.2 Choose up to 3 departments/institutes under the same college/school and list their priority as numbered. C. Specify the program of study you are applying for..
26.	Mandarin Chinese Program at National Chiao Tung University: Check this box if you wish to study Chinese language and culture full time at NCTU (instead of enrolling in the graduate program).
27.	Education Background – Provide the FULL name and location of the institution. Score: Indicate both your average score and the full mark. For example, if your average score is 85 and the full mark is 100, write 85/100.
28.	Housing: Specify if you need on-campus accommodation or not.
29.	Language proficiency (Chinese/English proficiency test): If you have taken any Chinese or English proficiency tests, please indicate clearly the date, name of test, score of the test and attach a copy of the result.
30.	Academic honors & extracurricular activities: Briefly describe any scholastic distinctions, merit or honors you have won within the final four years of your studies and indicate the dates or time period.
32.	Work experience: If your are applying for the GMBA program, a minimum of 2 years of work experience is required. (Other applicants are also encouraged to complete this section.) Continue on a separate sheet if the space is not enough. Alternatively, submit a resume or CV with all required information as listed on the application form.

Required Documents (per department/institute)

1. An application checklist

Check the items you have enclosed and submit the checklist along with the application documents.

2. One copy of the application form

An application form with a photo taken within the past 6 months.

3. Study plan

A study plan in English or Chinese clearly stating your motivation, objectives, detailed plan of study, research interests, potential contribution and other relevant information. The suggested length is 2 pages, 12 pt, single spaced.

4. A photocopy of notarized diploma of the highest degree obtained

Your diploma of the highest degree obtained (for example, master's degree, a bachelor's degree, or a high school diploma) should be notarized as specified*.

If you are still in the process of completing your studies and will graduate in time to attend the selected university, you may submit a statement issued by your education institution attesting to your forthcoming graduation.

5. A photocopy of notarized English or Chinese translation of diploma (if originally issued in other languages)

This is required only if the original diploma is not issued in English or Chinese. The translation should be notarized as specified*.

6. A photocopy of fully notarized official transcript of academic records

The original transcript should be notarized as specified*.

7. A photocopy of fully notarized English or Chinese translation of original transcript of academic records (if originally issued in other languages)

This is required only if the original transcript is not issued in English or Chinese. The translation should be notarized as specified*.

*IMPORTANT NOTE ON NOTARIZATION:

Notarization of the original documents (Items 4 & 6) should be performed by a Taiwan Overseas Representative Office or Taiwan Embassy (www.taiwanembassy.org/) in or near the country where the documents are issued; where the original documents are issued in languages other than English or Chinese, the translations (Items 5 & 7) should undergo the same notarization.

If notarized versions are unavailable at the time of application, please provide un-notarized photocopies and translations (where applicable) for your application to be considered. Once admission is offered, the notarized versions MUST be submitted by fax or email no later than one month prior to the starting date of classes for Fall semester. Your admission offer will be canceled if you do not submit the notarized copies by the aforesaid deadlines.

8. Two letters of recommendation in sealed envelopes.

All recommendation letters must be written in Chinese or English and placed in envelopes sealed and signed by the referees. Unsealed recommendation letters will not be accepted.

9. A photocopy of passport (photo page) or national identification

Prepare a photocopy of the passport photo page or national identification clearly showing your photo and name in English.

10. Financial Support

Please provide proofing document clearly states that you have enough funds/resource to cover your traveling expenses to and from Taiwan. It could be either you or your sponsor's bank deposit statement. If the statement is in the name of your sponsor, the sponsor should provide a signed declaration stating his/her relationship with you, and guarantee to be responsible for your traveling expenses in Taiwan.

11. A statement of health condition, including a report of AIDS tests, issued by a practicing physician within the last 6 months.

A health examination report issued within the last 6 months by a practicing physician. The examination items should include an AIDS/HIV test.

12. Proof of Chinese or English proficiency (Photocopy of test results)

The minimum requirements (or equivalent) are as follows (some department/institute may specify higher scores): TOEFL PBT 500 / CBT 173 / iBT 73 or IELTS 5.5.

13. Proof of Chinese Proficiency (Photo copy of test results, if any)

Submit letters (written by instructors), certificates, or exam results clearly stating your language proficiency.

14. Proof of relevant work experiences

Submit supporting documents stating your work experiences, such as a statement of employment.

15. Other documents required by the respective department/institute, such as GMAT/GRE scores or proof of work experience

Any additional documents required by the departments/institutes to which you intend to apply or copies of other supporting documents stating your academic performances, honors and extracurricular activities: awards, certificates, paper published, etc. For details, please visit the website of the respective department/institute and Office of International Affairs of designated university.

Application Deadline

March 10, 2009

Contact Information

Mr. Francisco Alarco'n

falarcon@csuca.org

Mr. Julio Luna

jluna@csuca.org

CSUCA Website: www.csuca.org or sicar.csuca.org